

MANAGEMENT STUDY COURSES

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CIM offers Post Graduate Level and Certificate Level Management Courses through Martin Luther Christian University (MLCU). [For more details on MLCU, visit <http://mlcuniv.in/>] The courses enable study for the Christian leaders who cannot afford the time, cost, or dislocation to pursue residential management studies. These courses are through self-study and e-learning at very affordable cost.

PROGRAMMES

- A) M.A. CHRISTIAN MANAGEMENT
- B) POST GRADUATE DIPLOMA IN CHRISTIAN MANAGEMENT
- C) SPECIAL COURSES FOR CHRISTIAN EXECUTIVES
- D) DOCTORAL RESEARCH IN CHRISTIAN MANAGEMENT

M.A. Christian Management

Offered by Martin Luther Christian University (MLCU) in association with CIM.

Purpose

There are many full time Christian leaders and managers who are looking for professional management courses by distance education that could upgrade their managerial skills without uprooting them from their work, facility or location. The purpose of this course is to fulfill that particular need to develop competent leaders for the churches, mission organizations and Christian service organizations.

This unique course is designed for leaders and executives in Christian services. The subjects formulated and taught are based on biblical perspectives, designed by CIM. The Course is the first of its kind in Asia.

Duration

The M.A. Christian Management programme is of 5 semesters of six months per semester (2 ½ years) duration through self study. Each year the course starts in the month of August. The student may take a maximum of 5 years totally to complete the course.



Eligibility

Graduates in any discipline with 5 years experience in any field (Secular/Ministry).

Candidates with B. Th from the Senate of Serampore or ATA also can apply

Course of Study – Semester-wise

There are 21 written papers in all (100 marks each) and a Project Work (200 marks) for a total marks of 2300.

Semester-I

(4 Subjects X 2 Credits) (2 Subjects X 4 credits) (Total 16 Credits)

- B1 – Introduction to Principles and Practices of Management.
- B5 – Economics (general)
- B6 – Human Resource Management
- B8 – Managerial Ethics and Social responsibility
- C1 – Legal Environment
- C8 - Communication

Semester-II

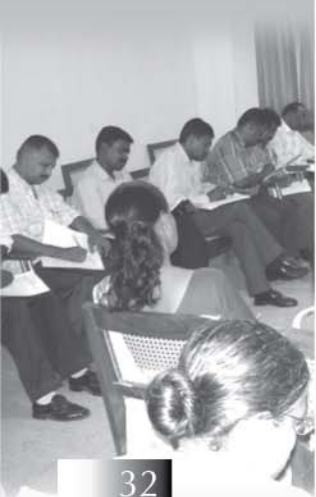
(2 Subjects X 2 Credits) (3 Subjects X 4 Credits) (Total 16 Credits)

- B3 – Accounting
- B4 – Finance
- C4 – Quantitative Techniques
- C5 – Human Resource Development
- C2 – Management of Christian Services

Semester-III

(2 Subjects X 2 credits) (2 subjects X 4 Credits) (1 Subject X 4 Credits) (Total 16 Credits)

- B2 – Marketing of Services
- B9 – Organizational Behaviour
- C3 – Managerial Economics
- C6 – Research Methodology
- 1 E - Elective



Semester-IV

(2 Subjects X 2 Credits) (1 Subject X 4 Credits) (2 Subjects X 4 Credits)
(Total 16 Credits)

- B7 – Sociology
- B10 - Introduction to Computer Applications
- C7 – Management Information System
- 2Es - Electives

Semester-V

PROJECT WORK (6 Credits)

Total : All Semesters 70 Credits

Electives:

1. Disaster Management
2. Management of Educational Institutions
3. Office Management
4. Management of Micro Enterprises

The Electives offered will be reviewed each year and new subjects added keeping in mind need of the students and availability of faculty.

Elective Subjects likely to be added soon are

1. Management of Churches.
2. Management of Health Services.
3. Management of Evangelistic Missions

Fees (Registration, Exam Fees)

The course fee for M.A. Christian Management is Rs.8,000 per semester, which includes the cost of course materials, postage, seminars for the semester, university registration, examination and classes on University Campus and award of Degree. CIM does not provide any scholarship or subsidy to any candidate as the Course Fee is already heavily subsidized. CIM expects the candidate or the sponsoring organization to pay the fees in full.

Post Graduate Diploma in Christian Management

The P.G. Diploma course contains biblical perspectives interwoven with management lessons, forming the foundation for dealing with practical issues at work.

Duration

The P.G. Diploma Course is of 2 semesters duration (1year) and begins in the month of August every year. The student can take a maximum of 2 years to complete the course, provided the full fee is paid during the first year. The P.G. Diploma also can lead way for a full M.A. in Christian Management.

Eligibility

Graduate in any discipline from a recognized University. (The applicant should have a minimum of three years college or seminary education after completing higher secondary school)

Course of Study

Semester – I

- Management of Christian Services
- Human Resources Management
- Legal Environment
- Communication.

Semester – II

- Managerial Ethics and Social Responsibility
- Finance
- Quantitative Techniques
- Human Resource Development
- Management of Christian Services

The Elective subjects:

There are several elective subjects relevant to Christian ministries.

Fees (Registration, Exam Fees)

The course fee for Post Graduate Diploma in Christian Management is Rs.8,000 per semester, which includes the cost of course materials, postage, seminars for the semester, university registration, examination and classes on University Campus and award of Degree. CIM does not provide any scholarship or subsidy to any candidate as the Course Fee is already heavily

subsidized. CIM expects the candidate or the sponsoring organization to fully pay the fees.

Special Courses for Christian Executives

These are special short courses tailored to the needs of particular organizations. The schedule for the same will be decided in consultation with the organization requiring the training.

Faculty

The materials were prepared for the course and taught by Management professionals drawn from universities, management institutions, the corporate world and church and mission leaders from India and abroad.

Management Study Course Writers & Teachers

At present, the Christian Management Courses (M.A. and PG Diploma) were written by the following authors and teachers.

- Rev. Dr. J. N. Manokaran, Director, Trainers of Pastors International Coalition, Chennai.
- Dr. A. Savariyamuthu, Reader, TBMLC, Porayar.
- Dr. David Jawahar, Faculty of Management Studies, NIT, Trichy.
- Dr. Easo John, Chairman, Dr. Easo John Associates, Chennai.
- Dr. Ebe Sundar Raj, Chairman Emeritus, Christian Institute of Management, Chennai.
- Dr. Frank Ratnakumar, Reader, TBMLC, Porayar.
- Dr. Godwin Prem Singh, Reader in Social work, Bishop Heber College, Trichy.
- Dr. Joseph Anbarasu, Reader in Commerce, Bishop Heber College, Trichy.
- Dr. Lata Paul, Head of Anaesthesia, Sir. Ivan Stedford Hospital, Chennai.
- Dr. M. T. Paul, Director Training & Development Consultancy, Chennai.
- Dr. Mathew Finny, Ex National Director, World Vision, India.
- Dr. Moses Manohar, Executive Director, ICSA, Chennai.
- Dr. (Ms). Radha Paul, Ex Vice President, World Vision, International.

- Dr. S. P. Shanmugam, Librarian, TBMLC, Porayar.
- Dr. S. Sugumar, TBMLC, Porayar.
- Dr. U. Gauthamadas, Director, ADEPT, Chennai.
- Prof. Arul Mariyanathan, Director, Christian Institute of Management, Chennai.
- Prof. S. D. Jeyakumar, Director, Christian Institute of Management, Chennai.
- Prof. U. Pancras, Professor in Finance for MBA & Executive development programmes.
- Ms. Ingrid Albuquerque, M.D, Berean Bay Media House, Pvt. Ltd, Bangalore.
- Mr. J. Peter Daniel, CMC, Vellore.
- Mr. Paul Samuel, Director, Christian Institute of Management, New Delhi.
- Mr. Raja B Singh, Partner, R. K. Khanna Associates. Mumbai.
- Ms. R. Sharona Dey, EFICOR, New Delhi.
- Mr. Ravi Kumar Paul, Advocate, High Court, Chennai.
- Dr. S. Gabriel, Executive Director, Christian Institute of Management, Chennai.

Requirements

Semester-End Seminars

In order to help the students to have a better exposure to the theory papers, subject experts will conduct four days seminar/workshops in Semesters I and III at Chennai & New Delhi. The students shall attend these seminars at the nearest centre at their own cost (travel, accommodation, food). However, the students at the end of Semester V will compulsorily attend the Project Viva Voce in MLCU, Shillong. Subsidized boarding and lodging will be arranged at the University. Students do not have to pay any separate fees towards these semester-end seminars/viva voce.

Project Work

The topic/subject of the Project Work should be useful to the candidate's organization and enable him/her to apply the management principles learnt. The candidates will select the place and organization for their Project Work. A Guide will be allotted for each candidate. The Project Work involves field-work and reporting. Three copies of the Project Report in a neatly typed and bound form should be submitted within the time given.

Two examiners shall assess the Project Report: the Internal Examiner (the project guide) and an External Examiner appointed by the University. The

report will be assessed by both, for 150 marks. They will also conduct a Viva Voce for 50 marks. The total marks for the Project Work will be 200.

Distribution of Marks

Since assignments constitute part of continuous evaluation, submission of assignments is compulsory. The marks awarded for the assignment will be counted for the final result. Assignments carry 25% of weightage and attendance in seminars carry 5% of weightage, while 70% of the weightage is given to Semester-end examinations. Candidates will not be allowed to appear for the Semester-end examinations for any course if they do not submit on time the specified number of assignments pertaining to that Semester.

Application Procedure

Prospectus and Application form will be sent on payment of a fee of Rs.200 by Demand Draft favouring “Christian Institute of Mngement” payable at Chennai. The candidates are required to send the completed application form to Christian Institute of Management along with proof of age, qualification and experience.

Candidates may register through the CIM website and separately send DD of Rs.200/- for obtaining Prospectus. (<http://www.cimindia.in>)

In the case of sponsored students, the letter of recommendation/sponsorship duly filled in and signed by the competent authority of the sponsoring organization/church, should be submitted with the Application.

Examination Centers

Examinations are conducted at six centers

Chennai New Delhi Kolkatta
Mumbai Nagpur Shillong

The examination and seminar centers will be extended to other South Asian cities depending on the need of students.

MANAGEMENT COURSE STUDENTS SPEAK

“Despite my busy work schedule I have no regrets for all the effort I had to put in to complete this Course. This has already given me new perspectives in managing the Tyndale-Biscoe Mallison schools in Kashmir. I strongly recommend that all Christian leaders should undertake this study to be more effective Managers”.

**Mr. Samuel Parwez Kaul, Correspondent & Principal
Tyndale-Biscoe Mallison Schools, Kashmir**

“Though many subjects were new and initially difficult, I thoroughly enjoyed the course contents. One should appreciate the patience and strictness with which the faculty conducted the entire programme. I am sure this Course will help me to realize my dream of helping the Christian Community in my native State of Maharashtra”

**Ms. Pratima Jadhav, Teacher and Faculty
YWAM, Pune, Maharashtra**

“This is not a Course for those who want to take it easy. One has to sincerely apply effort to gain the advantage of the wonderful Course Contents that have holistically covered every aspect of Management: HR, Finance, Law, and Marketing, Project Management etc., always maintaining the biblical and Christian context with present day requirements. Even when I went abroad the Notes were sent to be by E-Mail and I continued my studies and preparations even when out of the country”

**Mr. Madhusudhan Christian, CEO
Sandesh Ministries, Ahmedabad, Gujarat**

“I can never forget the encouragement I received from the Management and faculty of CIM, whenever I had difficulties either with lessons or with scheduling my visits to the Semester-end Seminars or if I was ill. Often CIM staff used to pray for each of the students and that gave me a lot of spiritual strength and encouragement. After all the effort I am also happy that this will be a recognized degree awarded by the Martin Luther Christian University, Shillong, Meghalaya”

**Sr. Greta D’Souza - Principal, Jesus and Mary Convent School,
Mussoorie, Himachal Pradesh**

“The Semester-end Seminars are particularly helpful to have focused preparation for the exams. I thank God that I had not missed a single such session. The hospitality of the CIM faculty and staff, though they were strict, is something I cherish. Every Christian Organisation should plan for their executives to attend the programme.”

Ms. Mary Rose Bai - Principal
CMS Training Centre, Nagercoil, Tamil Nadu

“I confess, completing the Post Graduate level MA programme was not easy, especially after losing touch with student days. Yet, the MA Christian Management self-study programme of the Martin Luther Christian University, Shillong, conducted by CIM, Chennai was flexible enough to accommodate our work situations and demands. I have managed despite two visits to China on Mission work recently”

Mr. K. C. Gilchrist,
Bible Ministries, Jharkand

“What has a media studio got to do with Christian Management”? was the thought I had Particularly, I now enjoy going through the Course contents like a reference Manual even at work situations. My Project was on ‘Managing a Media Studio Profitably’. Through the same I got new ideas and insights and now I realize how much value there is in the programme”

Mr. Solomon Philip,
Media Studios, Chennai, Tamil Nadu

MANAGEMENT STUDY ACADEMIC COMMITTEE

Dr. Easo John
Dr. M. T. Paul
Dr. Joseph Anbarasu,
Dr. J. Godwin Prem Singh
Dr. Mrs. Radha Paul
Rev. Dr. J. N. Manokaran,
Prof. U. Pancras,
Prof. A. Arul Mariyanathan